

LPC GV applications - Spring 2024

LPC G&V application - Spring 2024

Please use this form to submit the G&V application.

Please consult the link below for the proposal structure and budget guidelines:

http://lpc.fnal.gov/programs/guests-visitors/gv_policy.shtml

More information on the G&V programs exists on the following url:

<http://lpc.fnal.gov/programs/guests-visitors/index.shtml>

As a reference, a preview of the application in PDF format, with the full list of questions in the online form can be found on the following url:

https://lpc.fnal.gov/programs/guests-visitors/sample/survey_SampleSpring2024.pdf

feel free to review it and prepare your answers in advance so you have them ready before starting your application.

1. Required questions are marked with an asterisk.
2. [To fill the form in multiple sittings, please click "Save and continue later" at the bottom of the page. It will ask you for your email and then send a unique link to the email address provided. Use this link to return to the form and continue the application.](#)
3. if a required question is left unanswered, an error occurs upon hitting the "Submit" button or "Save and Continue" later. In either case, the missed question needs to be answered to successfully submit the application.
4. **Please note that once "Submit" button is pushed, the form can no longer be modified.**
5. Please review the answers before submitting. You can also download it as a pdf prior to submission.
6. Upon submission, a pdf will be emailed to the email address provided.

Recommendation support letters (PDF) and evaluation form (Excel) should be submitted with the recommendation submission form.

The evaluation form for students and postdocs, should be downloaded by referees at <https://lpc.fnal.gov/programs/guests-visitors/forms/LPCGVEvaluationForm.xlsx>.

Please remember to have at least one reference letter and evaluation form uploaded for students and postdocs applications.

If the applicant was previously a G&V, a letter from the main contact on the previous visit, is required as a supporting document for your application. This letter should describe the outcome of the visit.

Basic information

Page description:

1. Applicant's Current position *

Advisor on behalf of student
Postdoc
Faculty or senior researcher



For students, please note that at **least one supporting letter and evaluation form** for your application is required.

Recommendation support letters (PDF) and evaluation form (Excel) should be submitted with the recommendation submission form.

The evaluation form for students and postdocs, should be downloaded by referees at <http://lpc.fnal.gov/programs/guests-visitors/forms/LPCGVEvaluationForm.xlsx>.

If the applicant was previously a G&V, a letter from the main contact on the previous visit, is required as a supporting document for your application. This letter should describe the outcome of the visit.

For postdocs, please note that at **least one supporting letter and evaluation form** for your application is required.

Recommendation support letters (PDF) and evaluation form (Excel) should be submitted with the recommendation submission form.

The evaluation form for students and postdocs, should be downloaded by referees at <http://lpc.fnal.gov/programs/guests-visitors/forms/LPCGVEvaluationForm.xlsx>.

If the applicant was previously a G&V, a letter from the main contact on the previous visit, is required as a supporting document for your application. This letter should describe the outcome of the visit.

2. Please note that for all applicants, **a cv is required** to complete your application. Please upload it using this form (1 single file, PDF format only, maximum size 20MB). *

Browse...

3. Advisor and Student Information *

Your name (advisor) *

Your email (advisor) *

Your institution (advisor) *

Your institution country (advisor) *

Student's first name *

Student's last name *

Student's email *

Student's institution *

Student's institution country *

Years in graduate school *

- ☐ Not Applicable
- ☐ Less than one year
- ☐ One to two years
- ☐ Two to three years
- ☐ More than three years

Student's country of citizenship *

Students's country of birth *

Student's gender (this information is optional and will only be used for accommodation purposes)

4. Postdoc Information *

Your first name (postdoc) *

Your last name (postdoc) *

Your email (postdoc) *

Your institution (postdoc) *

Your institution country (postdoc) *

Principal Investigator/advisor's name *

Principal Investigator/advisor's email *

Postdoc's country of citizenship *

Postdoc's country of birth *

Postdoc's gender (this information is optional and will only be used for on-site accommodation purposes):

5. Faculty/Senior Researcher Information *

Your first name (faculty/researcher) *

Your last name (faculty/researcher) *

Your email (faculty/researcher) *

Your institution (faculty/researcher) *

Your institution country (faculty/researcher) *

Your country of citizenship *

Your country of birth *

Your gender (this information is optional and will only be used for accommodation purposes):



6. Duration of the visit (in case of multiple visits, please indicate the start of your first visit and the end of your last visit) *

The plan is to make: *

- ☐ a single visit
- ☐ multiple visits

Start *



End (make sure your end date is later than your start date) *



7. Please indicate how many visits you plan to make: *

8. TOTAL duration of your visit (or sum of all your visits). *

Please indicate the approximate ***TOTAL*** duration in ***DAYS***.

9. Main LPC contact or LPC group that you would be collaborating with: *

10. Other individuals involved in the project: *

A

B

C

D

Previous participation in the LPC G&V program

11. Has the applicant been part of the LPC G&V program in the last two years? *

- ☐ Yes
- ☐ No

12. Main LPC contact or LPC group for your previous visit: *

Note: A letter from the main contact on your previous visit is required as a supporting document for your application. This letter should describe the outcome of the visit.

Recommendation support letters (PDF) and evaluation form (Excel) should be submitted with the recommendation submission form.

The evaluation form for students and postdocs, should be downloaded by referees at <http://lpc.fnal.gov/programs/guests-visitors/forms/LPCGVEvaluationForm.xlsx>.

13. Briefly describe the outcome of your most recent participation in the LPC G&V program (max. 200 words). *

Project description

14. Hardware/Software/Operations Project Short Description *

Please summarize in a few keywords (**max. 150 characters**) the hardware/software or operations part of your project:

15. Does your proposal include a physics analysis component? *

☐ Yes

☐ No

16. Physics Analysis Project Short Description *

Please summarize in a few keywords (**max. 150 characters**) the physics analysis part of your project:

17. Project description. One page (maximum 750 words). *

List of deliverables

18. List of Deliverables. *

Please indicate a list of deliverables. You do not need to have 5 and if you have more than 5, please list the rest in the last field (comma separated).

Deliverable 1

Deliverable 2

Deliverable 3

Deliverable 4

Deliverable 5

Extra Deliverables

Budget description

Please note that in accordance with Fermilab requirements, the maximum allowed per diem is **lower** for any time period in excess of 60 days.

19. Per Day Funding Amount Requested:

Please indicate the **total** amount of funding you are requesting ***PER DAY***. Please explain the breakdown of your budget in detail in the next question.

\$

(per day)

20. Budget Description *

Please give details on the breakdown of the budget, describing how it adds up to the total funding requested **per day** in the previous question. **As mentioned in the policy webpage, flights/airfare are not supported, please do not include them in your budget!**

Review

Page description:

Please review the following information carefully before submitting your application!

Please consider that cost/benefit for each proposal is a relevant part of the review process, so try to keep the budget as low as possible.

Per Day Funding Amount Requested: \$ [question('value'), id='130'] (per day)

Number of days: [question('value'), id='46'] days (Total duration of your visit(s))

Thank You!

Thank you for submitting your LPC G&V application
